

Ref. No. NIDMP/HR/Rectt.-Admin/02/2021-22

Dated: 05.01.2022

**Notification No. 01/2022**

**Subject: Regarding shortlisting criteria to be followed for Skill Test for Group 'B' & 'C' Administrative Posts.**

1. Reference is made to the advertisement no. NIDMP/Rectt./Admin/2021/01 dated 23.08.2021.
2. The Eligible/Provisionally Eligible candidates for the Group 'B' and 'C' posts advertised vide the above cited advertisement are hereby informed that the recruitment process shall be a two staged process.
3. The first stage shall comprise of a written examination, as notified for each post. The candidates are advised to refer to the Broad Syllabus, Scheme of the Written Examination and Skill Test which have been notified in 'Careers' section of the Institute website ([www.nidmp.ac.in](http://www.nidmp.ac.in)).
4. The top 20 candidates based on their performance in the written examination shall undergo the skill test (Second stage of recruitment process), subject to their successfully qualifying the document verification process. In case the number of posts exceeds one, 5 additional candidates for each additional post(s) shall be allowed to appear for the Skill Test, subject to their successfully qualifying the document verification process.
5. The above said candidates shall be admitted provisionally to the skill test based on their performance in the written examination and with reference to rules of reservations, conditions laid down vide respective advertisement and as per Recruitment Rules for NID MP.
6. The admission of candidates to skill test shall be purely provisional subject to verification and acceptance of the claim in their online applications towards Educational Qualification, Age, Age relaxation, Experience, Category, PwD, Ex-serviceman etc., through original documents.
7. The shortlisting of candidates shall be purely provisional as per Institute's model answer key for the MCQ questions in the written test. The Institute shall provide the





model answer key in 'Careers' section of its website and any observation on the answers may be submitted through email (career@nidmp.ac.in) within one week from the date of conduct of test.

8. Short listing of candidates for skill test shall be done based on their score in the written test on the basis of model answer key of the Institute. However, the final merit shall only be decided after incorporating amendments in the model answer key, if any. Offer of employment shall not be extended to any candidate, whose score in the written test is lower than any candidate who did not appear for the skill test (excluding shortlisted candidates who failed to qualify the document verification process). The Institute shall therefore be shortlisting sufficient number of candidates for skill test against each post. No representation shall later be entertained in this regard.
9. Candidates have to make their own arrangements for travel to the examination centre/ stay for the recruitment process. They should strictly adhere to the COVID-19 Standard Operating Procedure (SoP) issued from time to time.
10. Candidates will appear in the recruitment process at their own risk and the Institute will not be responsible for any of the unforeseen circumstances of any nature.
11. Any further updates shall be made available only on the Institute website. Candidates are advised to keep on checking the Institute's website for further updates.



A handwritten signature in blue ink, appearing to be "A. A." with a flourish.

Chief Administrative Officer

Copy to:

1. PA to Director, NID MP
2. Registrar, NID MP
3. Assistant Engineer (IT)- for uploading this notification on official website of NID MP for information of the applicants.
4. Office copy